

FEDERAL ELECTION COMMISSION

WASHINGTON, D.C. 20463

RQ-2

JUN 1 / 1997

Ravelle Lyn Greene, Treasurer California 2000 7111 Bettola Place Alta Loma, CA 91701

Identification Number: C00315747

Reference: 30 Day Post-General Report (10/I/96-11/25/96)

Dear Ms. Greene:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-Your report discloses no payments for administrative expenses. Administrative expenses are payments made for the purpose of operating a political committee including, but not limited to, rent, utilities, salaries, telephone service, office equipment and supplies. Any such payments to a person aggregating in excess of \$200 in a calendar year must be disclosed on Schedule B supporting Line 21(b) of the Detailed Summary Page. 2 U.S.C. §434(b)(5) If these expenses are being paid by a connected organization, your Statement of Organization must be amended to reflect this relationship. 2 U.S.C. §433(b)(2) In addition, if expenses have been incurred but not paid in a reporting period, the activity should be disclosed as a debt on Schedule D, if the obligation is \$500 or more, or outstanding for sixty days or more. 11 CFR §104.11

Any goods or services provided to your committee by a person, except volunteer activity (i.e., a person's time), would be considered an in-kind contribution from that person, and would be subject to the disclosure requirements of 2 U.S.C. §434(b)(3) and 11 CFR §104.13, and the limitations and prohibitions of 2 U.S.C. §\$441a and 441b.

Clarification regarding administrative expenses should be disclosed during each two year election cycle beginning with the first report filed in the non-

election year. Please provide the necessary information regarding administrative expenses incurred by your committee and/or amend your report to disclose such expenses according to the referenced provisions of the Act and Commission Regulations.

-Line 23 of the Detailed Summary Page of your report discloses a total of \$13,750 in contributions to federal candidates/committees. The sum of the entries itemized on Schedule B, however, indicates the total to be \$7,000. Please amend your report to clarify the discrepancy.

-Schedule B supporting Line 23 of your report discloses a contribution(s) to a candidate(s) for the primary election; however, the funds were disbursed after the primary election date. Please note that contributions may not be designated for an election which has already occurred unless the funds are to be used to reduce a candidate committee's debts incurred during that election campaign. Please clarify the contribution(s) and disclose any redesignations or refunds as necessary on the appropriate schedules.

A written response or an amendment to your original report(s) correcting the above problem(s) should be filed with the Federal Election Commission within fifteen (15) days of the date of this letter. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530. My local number is (202) 219-3580.

Sincerelys

Neil Evans

Reports Analyst

Reports Analysis Division

BCHEDULE B

ITEMIZED DISBURSEMENTS

Lisa segurnio scheduro(s) for each category of the Detailed Summary Page

PAGE 1

Contributions to Federal Candidates

FOR LINE NUMBER

Any information copied from such Reports and Statements may not be surposes, other than using the name and address of any political occ	Military or activity against an activity of the second		
NAME OF COMMITTEE (to Full)			
California 2000 C00315747 A Rul Name, Mailing Address and ZP Code Baker for Congress 1870 Olympic Blvd. Walnut Creek, CA 94595	Purpose of Culturament Hill Baker/10th/CA House Obsursement for: Primary X Gameral Const (specify)	Date (month, day, year) 10/24/96	Amount of Each Disturbanent Tale Period \$1,000.00
B. Full Name, Mailing Address and ZP Code Senstrand '95 P.O. Box 14002 San Luis Obispo, CA 93406	Purpose of Districtmental Andrea Seastrand/22nd CA/House Districtmental for X Primary General Other (specify)		Ansural of Each Disbursement This Pinton \$1,000.00 REDESIGNATION
C. Full Hame, Madding Address and ZP Code Sybert for Congress 20121 Ventura Bivd. #207 Woodland Hills, CA 91367	Purpose of Disbursement Rick Sybert/24th/CA HOUSE Disbursement for X Primary Current Other (specify)	Onds (munith, day, year) 10/24/96	Annual of Bech Debandament The Reviol \$1,000.00 REDESTIGNATION
S. Full Name, Mailing Address and ZIP Code Wilde for Congress 8311 Haven Avenue Rancho Cucamonga, CA 91730	Purpose of Dishamement Linda Wilde/42nd/CA HOUSE Obstanement los X Pánary - Stanemi Other tapachi	10/24/96	Amount of Such Distantement Trib Police \$1,000.00 REDESIGNATION
E Full Name, Mailing Address and ZIP Code Frank Riggs for Congress P.O. Box 590 Windsor, CA 91221	Purpose of Distrumental Frank Riggs/Lat/CA Heatise Obstructorial for X Primary General Color (specify)	Date (memb, day, year)	Amount of Bligh Districtions of Table Parties \$1,000.00 REDESIGNATION
F.Full Harve, Mailling Address and ZIP Code Bilbray for Congress 4202 Geneasee San Diego, CA 92117	Purpose of Disbursement Brian Bilbray/49th/CA House Obstatement for Primary X Secure Other (specify)	Dule (month, day, year) 10/31/96	Amount of Bachi Consumerated Tols Perfo \$1,000.00
G. Full Name, Mailing Address and ZP Code Lefever for Congress P.O. Box 1348 Dixon, CA 95620	Furpose of Ontamement Tim Lefever/3rd/CA Honde Disturbantion Frimary X- General Other (specify)	Date (month, day, year) 11/1/96	Amount of Such Carburactions Tris Ports \$1,000-00
Susan Brooks for Congress 727 Stiver Sour Road #200	Purpose of Chiamerteni ROUSE Sustain Brooks/36th/CA Chiamertenic Privacy X General	Gete (month, day, year) 11/1/96	Amount of Each Distoursement Trial Parks \$4,000.00
Rancho Palos Verdes, CA 90274 L Feb Hare, Making Address Du 22 Code same as above	Chec (specify) Purpose of Disbuttement Sussan Brookes/36th/CA House -debt retirement Disbusement for Parsy Garant X Chec (specify) General 194	Date (month, step, year) 11/5/96	Amount of Each Chebumannel Tris Park \$2,750.00 REDESTIGNATION
SUBTOTAL of Disburgements This Page (optional)			_
TOTAL This Period (but page this the number only)			\$13,750.00